



Office Closure and Paperwork Requirement Dates - 2019

Harris Accountancy Services will be closed for the festive season from 12pm on Tuesday, 24th December 2019 and will reopen for business on Thursday 2nd January 2020. For any queries during this period, you can contact us on info@harrisaccountancy.co.uk

The office will be closed on Tuesday 10th September 2019 as a religious day. If you would like to know more about this, please email info@harrisaccountancy.co.uk

Please find below our paperwork deadline dates for the New Year (2020) depending upon Company yearend dates.

Company's Yearend	Your accounts will due to Companies House between:	We will require your company paperwork latest by:
February 2019	1 st November 2019 – 30 th November 2019	Friday 6 th September 2019
March 2019	1 st December 2019 – 31 st December 2019	Friday 4 th October 2019
April 2019	1 st January 2020 – 31 st January 2020	Friday 1 st November 2019
May 2019	1 st February 2020 – 28 th February 2020	Friday 6 th December 2019
June 2019	1 st March 2020 – 31 st March 2020	Friday 3 rd January 2020
July 2019	1 st April 2020 – 30 th April 2020	Friday 7 th February 2020
August 2019	1 st May 2020 – 30 th May 2020	Friday 6 th March 2020
September 2019	1 st June 2020 – 30 th June 2020	Friday 3 rd April 2020
October 2019	1 st July 2020 – 31 st July 2020	Friday 1 st May 2020
November 2019	1 st August 2020 – 31 st August 2020	Friday 5 th June 2020
December 2019	1 st September 2020 - 30 th September 2020	Friday 3 rd July 2020
January 2020	1 st October 2020 – 31 st October 2020	Friday 7 th August 2020
February 2020	1 st November 2020 – 30 th November 2020	Friday 4 th September 2020
March 2020	1 st December 2020 – 31 st December 2020	Friday 2 nd October 2020

Please note, the 'required paperwork date' provided here is the latest date of paperwork submission to us. It would be much appreciated if documentation is provided before this date to ensure we have enough time to complete accounts and submit each on time to avoid penalties.

Once yearend dates have passed, a document specifying the exact documentation we require will be emailed to our main contact Director.